

**MANNA FoodBank**  
**Board of Directors Meeting**

Date: August 18, 2021	Begin Time: 5:00	End Time: 7:00	Total Time: 2 hr
<b>Members Present online:</b> Steve Metcalf, Ron Edgerton, Judy Butler, Jerry Prickett, Ed Zaidberg, Mary Davis, LaVoy Spooner, John Forsyth, Jim Matthews, Frank Dunn, Keith Collins, Marcia Bromberg, Kip Marshall, Calvin Tompkins, David Jenkins, Kathy Arriola, Melody Dunlop			
<b>Staff Members Present:</b> Nancy Flippin, Jill Hanson, Mary Nesbitt, Hannah Randall, Janet Owens			
<b>Members Absent:</b> Bud Hughes			
Topic/Member	Discussion/Recommendations/Conclusions		Notes
Call to Order	Judy Butler called the meeting to order and called upon Ed to review the Mission and Vision for MANNA. She then asked for votes to approve June's board meeting minutes. The vote passed unanimously.		Minutes Approved
Board Member Removal/ Jim	Jim offers motion to remove Ron from Board, Ed seconds. Kip agrees to act as parliamentarian. All voted aye, no dissent. Ron left the call at 5:05pm.		Ron Edgerton removed from MANNA Board
Operations Update/ Jill	MANNA distributed 25.5 million lbs total in 2020-2021 fiscal year, 6.4 million lbs of produce. Retail pick-ups from grocery chains were down 9%, which was a trend across Feeding America network. \$26 million in total receipts for the year.		
COVID Update/ Hannah	8 MANNA staff are unvaccinated. Major multi-year donors have informed MANNA that they will not be funding organizations that do not require all staff to be vaccinated. We are currently requiring masks on site regardless of vax status. Board discussion about requiring vaccines: Board will support SLT decision on requiring vaccine or requirement and testing combination. Hannah indicates SLT will move towards requiring vaccine or testing weekly, then require staff be fully vaccinated once approved by FDA.		Board will support SLT in decision around requiring vaccines for staff
Development Committee/ Jim, Mary Nesbitt	Upcoming challenge for the Development team will be predicting needs and gauging resources for those needs.  There have been some questions from the community amidst COVID changes and federal policy updates. Some points to remember when responding: <ul style="list-style-type: none"> <li>- Remember that a huge number of our clients are the working poor, seniors beyond working years on fixed incomes, single parent families and disabled unable to work.</li> <li>- Asheville and WNC is very expensive. Housing prices here are well above the national average and some of the highest in the state.</li> </ul>		

	<ul style="list-style-type: none"> <li>- Average wage for renters is 15% below national average.</li> <li>- Transportation access is lower in our area</li> <li>- Internet access in rural communities is below average: 98% access across NC, some western counties have less than 50% access (Graham, Swain, Jackson in the 40% s)</li> <li>- Overall WNC food insecurity: 25% of white families, 40% Native American, Hispanic families</li> </ul> <p>Empty Bowls will be held as a masked in-person event with the option of a drive thru. Kudos to Mary and the Development team.</p>	
Finance Committee/ Ed	<p>End of fiscal year data shows financial position is extremely strong. MANNA saw an almost 50% increase in assets and our PPP loan has been forgiven.</p> <p>Comparing last year to this year in our statement of activities, and profits and losses for MANNA, overall, we are in an excellent position. Cash is up, investments are doing well, wages are up slightly due to temp hires through COVID. Supplies and equipment costs are all expected. Kudos to Nancy for keeping it all on track. No audit concerns expected.</p>	MANNA is a good financial position
Membership and Governance /John Forsyth	M&G meetings will be held in Sept and Oct and Committee will plan to make recommendations to board on time. EDI and specific skill sets (finance, etc.) are important. Thanks to the committee members Judy, Steve, LaVoy and Jerry.	
Future Facilities Update/ Hannah	<p>Held staff input sessions on floor plans, Board should submit feedback on plans by Wednesday, August 25th. We received Phase 2 Environmental Report: detected groundwater particles, which was expected so we will file a Brownfield agreement to protect liability. Billy Clark will act as our environmental attorney to file Brownfield. We won't be able to have a garden onsite, but this is a great land reuse project.</p> <p>Current building was appraised for \$4.2 million. We expect to close on Nov. 2<sup>nd</sup> after extended due diligence period. In the new building, we will consider using green building materials, solar panels but LEED certification is not attainable.</p>	
President's Report/ Judy	Thanks to all Board and staff at MANNA	
CEO's Report/ Hannah	<p>Annual highlights:</p> <ul style="list-style-type: none"> <li>- Feeding 24% more people than we did pre-pandemic</li> <li>- Oct 2020 77% more individuals than Oct 2019</li> <li>- 25% increase in SNAP benefits permanently passed this week</li> </ul>	

	<ul style="list-style-type: none"> <li>- Hannah will send the summary slideshow via email to the Board</li> </ul> <p>EDI update: EDI Council is working with Danae Aicher to map out future work, goals and structure for MANNA.</p> <ul style="list-style-type: none"> <li>- Board is invited to Crucial Conversations training on Friday, August 20<sup>th</sup> with staff supervisors</li> <li>- Suggestion included Board workshop with EDI Council staff members, within first quarter of 2022 with new leadership</li> </ul> <p>Thanks to Judy as Board Chair during a very difficult year. Truehart property going through inspections and still under contract.</p>	
	<p>No Old Business</p> <p>New Business: Nancy asks for any discussion around communication this week and there was wrap-up discussion from several board members</p>	
Adjournment	7:00 P.M.	
<b>Next Meeting</b>	<b>In person with Online option</b> <b>October 20<sup>th</sup>, 2021</b>	

Submitted by:

Morgan Kohout, HR/Admin Asst to the CEO