

**MANNA FoodBank
Board of Directors Meeting**

Date: June 16, 2021	Begin Time: 5:00	End Time: 7:00	Total Time: 2 hr
Members Present in-person: Steve Metcalf, Ron Edgerton, Melody Dunlap, Judy Butler, Jerry Prickett, Ed Zaidberg, Mary Davis, LaVoy Spooner, John Forsyth, Jim Matthews, Frank Dunn, Keith Collins, Marcia Bromberg, Kip Marshall			
Members Present online: Calvin Tompkins, David Jenkins			
Staff Members Present: Nancy Flippin, Jill Hanson, Mary Nesbitt, Hannah Randall			
Members Absent: Kathy Ariola, Kenyon Lake, Bud Hughes			
Topic/Member	Discussion/Recommendations/Conclusions	Notes	
Call to Order	Judy Butler called the meeting to order and called upon Ed to review the Mission and Vision for MANNA. She then asked for votes to approve April's board meeting minutes. The vote passed unanimously.	Minutes Approved	
Report on Trueheart Property Sale/ Judy	MANNA received an offer of \$1.2 million and countered at \$1.675 million. Judy recommended allowing Executive Committee negotiating power above \$1.6 million offer and minimum \$3k earnest money with letter of commitment and financing. Vote passed unanimously.		
Future Facilities Update/ Judy and Hannah	<p>Austin Tyler is representing MANNA in the future facilities work. The Future Facilities Committee interviewed Samet Corp., Vannoy, H&M and Beverly-Grant as general contractor candidates. All GC's had the experience needed to do the work and could meet proposed September 2022 deadline.</p> <p>Future Facilities and Executive Committees recommend Beverly-Grant as general contractors for MANNA future facility.</p> <p>Samet: ruled out due to very large service area focused outside of Asheville.</p> <p>Vannoy: ruled out due to more regional service area, rather than Asheville focused.</p> <p>H&M: ruled out due to higher bid than other firms</p> <p>Beverly-Grant: entirely Asheville focused and indicated this would be a legacy project for them. They would also return all cost savings back to MANNA.</p> <p>Vote passed, one opposed. Opposed: Frank Dunn</p>	Approval of Beverly-Grant as GC	
Performance Dashboard Review/ Hannah	Feeding America contract requires we engage with the performance dashboard, though we only use it as a self-assessment tool. FA does not send feedback based on submitted data.		

	<p>Hannah reviewed MANNA’s submitted data, highlighting employee engagement, board engagement and food distribution among other areas.</p> <p>MANNA staff decided to participate in the FA survey every other year and will plan to participate this year.</p> <p>Board engagement score seems lower than expected because wording on survey asks about each board member’s participation, instead of “most” or participation in general.</p> <p>MANNA distributed more foods to encourage each year since 2018 but our overall distribution total also increased, so the % remains consistent year to year. Cost of distribution in 2020 increased due to increased food purchase during COVID.</p>	
Development Committee/ Jim Matthews, Mary Nesbitt	<p>Jim reported that the last year was so unique, it gives us no meaningful comparison of the past or future. The budget will be fairly ambitious even removing the COVID specific revenue out of caution. It leaves us focusing on new opportunities, and will put increasing amounts of attention and energy in donor retention.</p>	
Finance Committee/ Mary Davis, Nancy	<p>Mary reported on a year of anomalies: total gain for the year was \$13 million, including \$9 million Scott donation and cash remains strong.</p> <p>Looking towards the future: most appropriate comparison is with 18-19 year. Food demand, unemployment and cost of living will remain variable. Federal commodities will decrease so we will continue to purchase food as our biggest expense 106% above prior year’s budget. Food distribution goal is 23 million lbs. Other factors to consider: donor fatigue, new CEO, new future facilities, travel costs, employee retention.</p> <p>This budget will establish a new benchmark for the future. \$3.2 million deficit: food purchase and labor cost expected to decrease to balance budget. Vote to approve budget passed unanimously.</p> <p>Second motion to apply \$1,084,000 toward food purchase in fiscal year 2022. Vote passed unanimously.</p>	<p>Budget approved; board designation of funds for food purchase approved</p>
Membership and Governance /John Forsyth	<p>John reports that M&G Committee met twice to prepare nominations for 3 new board members. Areas of preferred experience: finance, audit, public policy, public health. Board should consider diversity of all kinds while recruiting.</p>	
President’s Report/ Judy	<p>Keynon Lake has resigned from the MANNA Board due to lack of time and availability. Judy reminds members to make their contributions and turn in board activity logs by end of June.</p>	
CEO’s Report/ Hannah	<p>Catalytic converter theft update: Asheville PD has issued an arrest warrant for identified thief. MANNA has seen an uptick of small crime and is looking at solutions such as fencing.</p>	

	<p>EDI update: MANNA website is totally convertible to Spanish. There will be crucial conversations training offered in August to MANNA staff and Board.</p> <p>Healthy Opportunity Pilot update: MANNA will be part of the Healthy Opportunities Pilot program. Dogwood Health trust will take the lead and MANNA with other local nonprofits will partner to offer services for patients screened for 4 social determinants of health, including food services.</p> <p>HOP will provide funding for partners involved in delivering services to identified participants using NCCare360 platform. MANNA will coordinate and sometimes provide services, but DHT will collect and manage data.</p>	
	<p>No Old Business</p> <p>New Business: Melody congratulates SLT for their work through the last 16 months of COVID.</p>	
Adjournment	6:40 P.M.	
Next Meeting	<p>In person with Online option</p> <p>August 18th, 2021</p>	

Submitted June 28, 2021

Morgan Kohout, HR/Admin Asst to the CEO