

**MANNA FoodBank
Board of Directors Meeting**

Date: October 21, 2020	Begin Time: 5:00 p.m.	End Time: 6:00 p.m.	Total Time: 1 hr
Members Present: Judy Butler, Mary Davis, Melody Dunlop, Ron Edgerton, John Forsyth, Bud Hughes, David Jenkins, Kip Marshall, Jim Mathews, Steve Metcalf, Karen Olson, Cindy Piercy, Jerry Prickett, Sage Turner, Calvin Tomkins, Ed Zaidberg			
Location: On line			
Staff Members Present: Nancy Flippin, Mary Nesbitt, Hannah Randall			
Members Absent: Kathy Arriola, Keith Collins, Keynon Lake			
Topic/Member	Discussion/Recommendations/Conclusions	Notes FRAC	
Call to Order	Steve Metcalf called the meeting to order and presided. He called on Jerry Prickett to state the mission and vision of MANNA FoodBank		
Consent Calendar	The minutes of the September board meeting, previously distributed, were approved as amended.	Approved as amended	
Audit Committee/ Ron Edgerton	Ron reported that the Audit Committee met last week. Auditors were extremely happy with the audit having found no major concerns, deeming it a clean audit and recommending that the Board approve it. There was no disagreement between Nancy and the audit. Ron recommended the board approve; his motion was seconded by Mary and the motion carried. Steve offered appreciation for a job well done.	Approved	
Finance Committee/ Mary, Nancy	Mary began by saying that she had heard praise of the audit. She reported that financials have a strong finish for the quarter ending September 30. We are paying close attention to the demand numbers. Currently we do not have September included though finances are 68% above last year's September activity. Mary reported that MANNA is cash strong with eight months reserve on hand. Nancy reported that PPP includes a loan totaling \$600 K. She will apply for forgiveness and says that most likely 100% will be forgiven. Nancy has broken out a response of C19 as a separate column. The state (NC Relief) has provided \$500K that can only be booked when it is spent which should occur by December 31. September has been a month of many donations, perhaps partly related to the virus. Contributions of \$1.6 million exceeds the budget by 131 %. There have been significant maintenance expenses because of needed repair of old vehicles. Extra workers are still necessary.		

	<p>There is anticipation that TEEFAP will shrink in the next few months.</p> <p>Empty Bowls brought in \$42,937.</p> <p>Nancy ended by saying that there is a lot of activity with finances and MANNA continues to be in a strong position.</p>	
<p>Membership and Governance/ Judy</p>	<p>After thanking the committee for their work, Judy moved to talk about the three board nominees that the committee has vetted and found to be good candidates.</p> <p>Steve spoke of his being impressed by Frank Dunn, an EBCI member who has done significant work for the tribe and has several important qualities, including financial acumen.</p> <p>Jim spoke of his nomination of Lavoy Spooner whom he and Melody know personally. He has a long history of positions in the neighborhood, is widely known and widely connected. He has worked for AT&T and is a graduate of Cornell.</p> <p>Marcia Bromberg was strongly recommended by Steve. She has been involved with MANNA past and present, serving in several capacities including the Finance Committee and as president of the MANNA board. Furthermore, is quite involved in the non-profit community and is quite well regarded.</p> <p>Hannah pointed out that all three offer some part in MANNA's diversity.</p> <p>The vote will be in November.</p> <p>Judy reported that Jerry and Mary will continue in their positions and Jim Mathews will become the vice chair.</p> <p>M and G, Judy said, is working on and reviewing the CEO assessment. It will be out in early November. Judy asked that all please respond in November.</p>	
<p>Sourcing Report / Hannah</p>	<p>Reporting for Jill, Hannah began the conversation by reporting that total distribution was up 33% over last year. Produce and TEFAP are up but TEFAP is expected to shrink. There is a 101% Cooler Cap.</p> <p>MANNA will need to do a lot of produce purchasing even as donations drop.</p> <p>MANNA currently is no longer distributing food to other food banks,</p> <p>TSFP, better known still as Food Stamps, has grown significantly with about 72 calls monthly. This has, once again, put a strain on facilities.</p>	
<p>Development Jim Mathews</p>	<p>Jim reiterated that donations are 131% over budget. Empty Bowls sold out.</p> <p>There is a new support from the Real Estate community. Ten different firms have signed up to give MANNA \$100 per</p>	

	<p>house sold. This comes at a time when the real estate business is booming.</p> <p>Next Tuesday from 5 until 6 p.m. there will be a host of major donors gathering virtually instead of in person as in past years.. Hannah will speak.</p> <p>Ingles Giving Tree will be outdoors at the Asheville Outlet Mall with a fresh live tree 20 ft. tall. Decorations for the tree are available for significant donors.</p> <p>Jim pointed out that the virus and tax law changes, among other issues, have in this period of time from now until the new year, become uncertain at a time when donations are usually 40% of annual donated revenue.</p>	
<p>President's Report/ Steve Metcalf</p>	<p>Steve began with the good reaction to Empty Bowls. "When called, people are so pleased to be a part."</p> <p>He did express worry about MANNA employees regarding the strain of both physical and mental loads.</p> <p>He called on Melody to speak about the CEO review which involves all of the current board. Janet Owens will be assisting. Melody says that as a staff member, Janet's help is imperative. Melody said the review is confidential and covers all essential areas of response. Process will be available soon and should be submitted by the end of November.</p>	
<p>CEO's Report Hannah Randall</p>	<p>Hannah's extensive report began with COVID 19. The impact report includes information such as 12.5 million meals weighing 15 million pounds have been distributed. That level was 35% over last year and 101 thousand people per month.</p> <p>There was a drop of up to 50% in August; Hannah hopes that the drop will continue or plateau.</p> <p>There have been 5,000 calls per month, up 32%, regarding what we commonly call food stamps.</p> <p>TEFAP is scheduled to end at the end of October. It has become increasingly bureaucratic. Letters from the White House signed by the President are now required in food boxes from for-profit agencies. Hannah said that MANNA, as a non-profit can choose not to include the letter but keeping them or removing them is a no-win situation because of the implied partisanship either way.</p> <p>Facilities were the next item on the agenda. In addition to the already crowded space, the intent to build a Greenway along the river would take more of MANNA's space which is already overloaded. The search for new ground is beginning.</p> <p>The greenway, however, will not be determined until 2022 and will not be built until 2024, thus giving MANNA time to figure all this out and take action.</p>	

	<p>Hannah praised the National Guard workers specifically and others who have been essential in keeping up with the demands for food.</p> <p>Hannah said that MANNA strives to be a regional entity even though based in Asheville. Graham County voted MANNA to be the non-profit of the year.</p> <p>After sharing a brief story, Hannah said she is honored to be a part of the work of feeding the hungry.</p>	
Old Business New Business	None	
Adjournment	6:00 P. M.	
Next Meeting	November 18 at 5 P.M. Online	

Submitted October 26, 2020

Jerry Prickett, Secretary