

**MANNA FoodBank
Board of Directors Meeting**

Date: August 19, 2020	Begin Time: 5:00	End Time: 7:00	Total Time: 2 hr
Members Present: Leeann Bridges, Judy Butler, Mary Davis, Melody Dunlop, Ron Edgerton, John Forsyth, David Jenkins, Jim Mathews, Steve Metcalf, Louise O'Connor, Karen Olsen, Jerry Prickett, Calvin Tomkins, Ed Zaidberg			
Location: On Line			
Staff Members Present: Nancy Flippin, Mary Nesbitt, Hannah Randall			
Members Absent: Kathy Arriola, Keynon Lake, (Cindy Piercy has resigned)			
Topic/Member	Discussion/Recommendations/Conclusions	Notes	
Call to Order	Steve Metcalf called the meeting to order and presided. He read the mission and vision statements.		
Consent Calendar	The minutes of the June board meeting, previously distributed, were approved with one correction. Jeff Bezo's contribution to FA was \$100 million, not \$1 billion.	Approved	
Finance Committee Report/ Ed Zaidberg, Mary Davis, Nancy Flippin	Ed began by affirming that MANNA has had a great year. Ed gave an extensive report of a meeting on August 11. An impressive note is that there is a year's worth of operating funds available, much of which would be pandemic contributions. Among those is a PPP loan of \$619,000 that will very likely be forgiven. Ed spoke to the great work of staff and volunteers and mentioned how much he and his wife would like to be back among the volunteers, a sentiment felt by others as well. Ed pointed out that the committee has presented, and the board approved, a 90-day budget for the period July – Sept. Another continuing budget for the period of Oct – Dec 2020 will be reviewed by the Finance committee on Sept 21 and then presented to the Board for approval on September 23. This will be a special called meeting and a quorum will be needed for this meeting. By show of hands, the required number of board members indicated their availability to meet. Mary simply offered appreciation for the great work of the committee since she was not able to attend the meeting. Other items to note on the financials: contributions for operations and disaster relief are broken out on the statement; both incredibly strong: operations, \$4, 324,659 and disaster relief \$3,691,923. All Covid19 funds will be spent to meet any donor restrictions. Jim offered a point of interest that MANNA has a million dollars which is not the usual situation.		

	<p>Calvin called to our attention to the supposition that Main St. will take a longer period of time than Wall St to recover, a situation that will be reflected in budgeting, wondering what the contribution will be.</p> <p>Jim pointed out that ongoing need will likely be greater than funds coming in.</p> <p>Steve observed that segments of the economy will come back quicker than others. We need to be aware of donor fatigue and we have to calculate variables.</p> <p>Mary Nesbitt spoke of the long road ahead and the need to stay high in terms of what the road we take. FA has suggested that contributions could be up 4% to 20% which Mary finds optimistic.</p> <p>Sage offered that it is a time to be prudent. She pointed out that a number of other concerns, such as health, rental assistance and mortgage help, make the need significantly greater.</p> <p>Hannah pointed out not only are we looking at our current financial state but are necessarily having to plan for times ahead.</p>	
<p>Sourcing Report/ Hannah</p>	<p>Hannah gave the sourcing report in Jill’s absence.</p> <p>Referring to the written report, Hannah pointed out that MANNA had a record year of distribution. Produce, for example was up 23%, even though there was a decrease of 1% of overall food. She reported that the supply chain is starting to renew itself and there is a great amount of food but not enough to send to other Food Banks. TEFAP, for example, is up 75% over last year and purchased food was about doubled.</p> <p>The big concern currently is storage space. MANNA is leasing space in Swannanoa temporarily but needs permanent space for expansion of food, cooler space (Themo Fischer), box storage, and office space. A permanent facility committee is called for to explore options and needs analysis.</p> <p>John’s question about what the new baseline might be led to Hannah’s response that even though the task is daunting the eternal optimism remains.</p> <p>.</p>	
<p>Development Report/ Jim and Mary</p>	<p>Jim began the report that income had exceeded all plans during the last year and is still above the norm. He reported being optimistic about the future. He spoke positively of the hope for donor retention, particularly in the mid-single digit range and that people will offer a second and third gift.</p>	

	<p>Jim talked about the work of the development committee in calling and writing donors, not to solicit funds, but to thank them for the funds already given.</p> <p>He spoke to September being Hunger Action Month. There will be PSA and posts to media, food drives in neighborhoods.</p> <p>Empty Bowls, a significant source of income, will be different this year because of the shutdown of large gatherings. It will be a drive-through. Details will be disseminated soon for the October 5th event.</p> <p>Another approach will be industry involvement. With real estate being quite robust these days, Land of Sky realtors (a territory that is huge) will offer a new initiative “Closing on Hunger: Food Makes a House a Home” has taken off. For every closing as gift/donation of \$100 will be given to MANNA. October is key month.</p> <p>Steve spoke very positively about this plan.</p> <p>Mary said MANNA will also underscore funds for people/industries shut down because of the virus. These donors have been here for MANNA; “MANNA will be here for you.” Board and CEO signed off on it.</p> <p>Responding to Sage, Hannah pointed out that small things, unique gifts, are all well received.</p> <p>Staff are helping out in volunteer center these days.</p>	
<p>Membership and Governance/ Judy</p>	<p>Judy began by saying that the M and G committee meets monthly. At the October meeting, the roster of candidates will be presented. The vote of the board will be in November so that new board members will be invited to the Christmas event. There are strong candidates in mind. Video conferences now and in the future will help facilitate the interviews.</p> <p>She offered a shout-out for Sage and Louise as they cycle off the board. Judy said, “We can’t fill your shoes.”</p> <p>Leeann will leave the board after her first term.</p> <p>Cindy has rendered her resignation.</p> <p>Keith, John, and Ed have agreed to a second term. Judy’s comment was “thanks to those who will serve another term.”</p>	
<p>Equity/ Hannah</p>	<p>Hannah reported that Kip, Judy, Steve, and Keynon looked at equity statements from others. This is a public facing statement where people can hear us clearly. With that short introduction, Hannah read “Our Equity Commitment” aloud.</p>	

	<p>She pointed out that it is more than words on paper. “This is work we’ve done. There is work we have to do.”</p> <p>It will be shared with staff at their meeting on Tuesday, August 25. Steve said, “We are building on what we’ve done.”</p> <p>Calvin raised the question if homophobia and gender issues might be added. Hannah responded that the question was reasonable and said racism, classism and sexism were chosen because they are listed most often. She added that the committee did not intend to have an exhaustive list and that some listing can be divisive. People may hear the message without pushing people away.</p> <p>Kip said that they wanted an equity statement for the ages, not a present topical one that would go away. He said these are addressed issues in WNC.</p> <p>Steve said that they wanted to be inclusive and that they may change as time goes on. We might want to make adjustments.</p>	
<p>President’s Report/ Steve</p>	<p>Steve acknowledged the difficulty of online meetings.</p> <p>Acknowledged my retirement.</p>	
<p>CEO’s Report/ Hannah</p>	<p>3 month budget: do we have a quorum for the meeting on9/23. Quorum was confirmed</p> <p>Agency relations is working to make it possible to distribute food without having to pack so many boxes ahead of time.</p> <p>Hannah reported on several actions being taken to give staff some relief such has having temp staff and relief days.</p> <p>There were 2 million lbs of food distributed last month.</p> <p>MANNA is doing more than other foodbanks.</p> <p>MANNA is beginning to return to some form of modified choice model of food distribution to ease the work of prepack boxing food in warehouse.</p> <p>Lots of push and pull things are working.</p> <p>John intervenes asking if Hannah’s optimism is reasonable.</p> <p>Hannah responds about various positions and actions: adding staff, finding people to fill in where National Guard and college students, and women from Correctional Facility are no longer available. College students are going back to school.</p> <p>There are, in fact, many issues to be faced and dealt with.</p> <p>Steve agreed that there was much to be considered and that part of his job is optimism. “We don’t know. Our folks are accustomed to the new normal.”</p> <p>In answer to a question from Sage: what can we do? Hannah said even small, unique things are uplifting. She encouraged us to use our own ideas.</p>	

	<p>Staff are helping out in volunteer center now. Have about 50 staff working now at various needs that have come with the pandemic</p> <p>Little things from board do make a difference.</p> <p>Hannah offered one additional request for suggestions of how to use outdoor space for breaks</p>	
<p>Old Business</p> <p>New Business</p>	<p>None</p> <p>Please share with your folk how much we appreciate them.</p> <p>Karen</p> <p>Ed thanking Nancy for her hard work.</p>	
Adjournment	7:00 P. M.	
Next Meeting	Next meeting will be online October 23	

Submitted September 4, 2020

Jerry Prickett, Secretary