

**MANNA Food Bank
Board of Directors Meeting**

Date: April 15, 2020	Begin Time: 5:00	End Time: 6:30	Total Time: 1 1/2 hr
Members Present: Kathy Arriola, Leeann Bridges, Judy Butler, Keith Collins, Mary Davis, Melody Dunlop, Ron Edgerton, John Forsyth, Bud Hughes, Kip Marshall, Jim Mathews, Steve Metcalf, Louise O'Connor, Karen Olsen, Jerry Prickett, Calvin Tomkins, Sage Turner, Ed Zaidberg Absent: David Jenkins, Keynon Lake, Cindy Piercy Note: May have errors. Check-in by phone did not identify participant. Location: Laurel's Kitchen			
Staff Members Present: Nancy Flippin, Jill Hanson, Mary Nesbitt, Hannah Randall			
Topic/Member	Discussion/Recommendations/Conclusions	Notes FRAC	
Call to Order, Reading of Mission and Vision	Steve Metcalf called us to order and read the Mission and Vision statements		
Consent Calendar, 2020 Calendar/ Steve	November 19, 2019 minutes were approved. The 2020 Calendar for meetings, engagements, and events was distributed and discussed.	unanimous	
Overview/ Hannah	The focus of the meeting, Hannah explained, was the COVID 19. The virus, from its appearance to the present effect, would be the agenda.		
Early Activity of MANNA re Virus/ Hannah	<p>The rapid spread of the virus stretched beyond the most considered notion of Feeding America's National Council and down to local entities. In spite of that, Hannah reported that the staff felt supported by the board. The EC would meet weekly.</p> <p>Safety is paramount for staff, volunteers, and the community. There will be teleworking and hazard pay during March and April. Lunches have been provided once a week and are greatly appreciated. MANNA will close on April 27 as a recovery day.</p> <p>There are temporary staff on site and there is a search for more. Masks are on in common areas.</p> <p>On the other hand, FEMA seized hand sanitizers. The supply chain is locked up and many agencies have closed.</p> <p>Client choice is not possible. There are prepared boxes at MANNA and in the field. Low contact is the mantra for distribution.</p> <p>It takes time for distribution as more and more people show up. The market has increased 100%</p>		

<p>Financials/ Hannah and Nancy</p>	<p>There has been an outpouring of funds. Jeff Bezos gave \$100 million to Feeding America. Support from Feeding Carolinas, BC/BS, Duke Energy and other businesses have occurred as well as individuals. WLOS has provided coverage as well as Furniture Concepts.</p> <p>Regular budgeted income along with C19 disaster relief represents 32% of the YTD budget and 1% above annual budget. Bequests are 221% above the amount in the budget.</p>	
<p>Risk Plan/ Steve, Hannah</p>	<p>Phase 1 is essentially the above two reports. Phase 2 involves curtailing services, mostly to non-public agencies. Phase 3 would reflect an extreme crisis and may not have to be instituted. It would curtail services to 81 non-public services and would limit disaster relief. There would be a serious impact beyond food. Phase 4 would be maintaining workable solutions. Phase 5 would be returning to normal.</p> <p>Steve pointed out that we are prepared for as much as we can discern. He added that we should be cognizant of the fact that whatever will happen will involve partners. There are hot spots.</p>	
<p>Development and Volunteerism/ Mary and Jim</p>	<p>Mary began giving a snapshot of trends today. Individual donations are up 204%. New donations show 1200% increase. Foundation and Grant support (16) increased 1600%.</p> <p>Jim said that events have been canceled or are on hold, representing income of \$340K.</p> <p>Mary praised volunteers. Many have come from agencies that have been shut down.</p>	
<p>Operating Sources/ Jill</p>	<p>Jill pointed out that while requests are up 7% in WNC, produce is holding strong with 4.3 million lbs. distributed. WNC is up 21%. Local sources are down as are purchases of Arcadja beverage (down 70%).</p> <p>WNC, however, is up overall. Ingles is maintaining while others are down.</p> <p>General updates include the fact that food sourcing has a long lead time even as</p>	

	<p>sources from FA are up. Meat supplies are scarce and will get worse.</p> <p>Nobody is shopping through the facility, thus keeping agency coordinators busy. There is a 50% increase in need of all agencies. The helpline has seen a 400% increase. 4800 people are seeking help each month.</p>	
President's Report/Steve	<p>Steve offered the following:</p> <p>He talked about the sustainability of MANNA and about addition to come of new board members nominated by Membership and Governance and voted on by board.</p> <p>He talked about volatility. As part of that, he said that MANNA's standing in the community has been enhanced and that MANNA is recognized for what we do.</p> <p>He said that the reactions from the community have been heartrending and praised the work of senior staff.</p>	
Old Business New Business	NONE NONE	

Submitted: May 20, 2020

Next scheduled meeting: June 17 at 5 o'clock in Laurel's Kitchen

Jerry Prickett, Secretary