MANNA Food Bank
Board of Directors Meeting

:

Date:February 19, 2020	**Begin Time: 5:00**	**End Time: 6:30**	**Total Time: 1 1/2 hr**
Members Present: Kathy Arriola, Leeann Bridges, Judy Butler, Keith Collins, Mary Davis, Melody Dunlop, Ron Edgerton, Bud Hughes, Kip Marshall, Jim Mathews, Steve Metcalf, Louise O'Connor, Karen Olsen, Cindy Piercy, Jerry Prickett, Calvin Tomkins, Sage Turner **Absent: John Forsyth, David Jenkins, Keynon Lake, Ed Zaidberg** **Location: Laurel's Kitchen**			
Staff Members Present: Nancy Flippin, Jill Hanson, Mary Nesbitt, Hannah Randall			
Topic/Member	**Discussion/Recommendations/Conclusions**		**Notes FRAC**
Call to Order, Reading of Mission and Vision	Steve Metcalf called us to order. Louise O'Connor read the Mission and Vision statements		
Introduction of New Board Members/ Steve	Steve introduced Kathy Arriola and Melody Dunlop (reintroduction in fact) to the board.		
Consent Calendar, 2020 Calendar? Steve, Hannah	November 19, 2019 minutes were approved. The 2020 Calendar for meetings, engagements, and events was distributed and discussed.		unanimous
Role of Board/ Steve, Hannah	Referring to a handout regarding the role of the board, Steve and Hannah talked about the Board being the "face of MANNA", and the primary activity is to select the chief executive. Two key elements are exercising financial stewardship and preserving and reshaping, when necessary, the organization's mission.		
Committee Structure and Leadership/Chairs	Leaders of various committees identified: Judy, Membership and Governance; Development: Jim; Audit: Outside firm and Ron; Finance: Mary, Executive Committee: Judy (Chair), Steve, Mary, Jerry, Calvin (new) Bullet points of Duties of the Individual Board Member and Procedures to Keep the Board Effective were distributed.		
Sourcing Report/ Jill	Jill reported these key elements: Produce distributed in WNC up 17.65%; Produce as Percent of Distribution down 8% (apples in particular); Cooler space is a significant problem. Board approved capital improvement of cooler space. TEFAP takes much cooler space because it is up 132%; TEFAP has 55 channels; National donors with WNC locations: up 15%; Total distribution is down 2 1/2%.		

Finance Committee Report/Mary Davis, Nancy Flippin	Mary began by reporting that 95% of all income goes to program, giving MANNA a 4 star rating. 990 status is excellent. 7,000 volunteers is equivalent to 37 staff. October – December financials indicate that contributions and special event income is up, as are all other sources. Cash balance increased 52%. MANNA, by all indicators, has exceptionally strong financial health.	
Development Committee/ Jim Mathews/ Mary Nesbitt	Jim began by pointing out that MANNA has to raise $20,000 a day to stay in operation. Legacies are up 18% and now $1 provides 4 meals. While 2019 was an outstanding year, Jim said we must begin thinking about fundraising for 2020. Blue Jean Ball will be back to the first Saturday in June. Table for 3 sold out last year and 24 tickets have already sold this year. There is planning around a major event support to give special recognition for very generous donors. There is a wait-and-see about the new tax laws' impact.	
President's Report/Steve	Steve told a story of a wine shop where he has shopped for quite some time but only recently learned that it supports MANNA. His point was that there are likely supporters of MANNA who have done so quietly.	
CEO's report/Hannah	Hannah began by talking about the Strategic Plan that has many similarities to previous printed ones. It does include cross-department work. The Healthy Opportunities Pilot Program will involve 18 counties and a tribe in WNC, 16 of the counties being served by MANNA. There is $650 million through Dogwood Health Trust to fund the program. MANNA seems poised to be a domain leader of one of the 2 to 4 pilot regions. Board activity is occurring in March. Hannah hopes all board members will participate.	
Old Business New Business	NONE	

Submitted: March 10, 2020

Jerry Prickett, Secretary